



NURSE-MIDWIFERY PROGRAM GUIDELINES FOR APPROVAL VISIT

California Code of Regulations, Section 1462 defines the standards for nurse-midwifery programs. Board approval of a program enables graduates to seek certification as a nurse-midwife as a graduate of a Board-approved program. Current Board policy is to conduct site visits to approve nurse-midwifery programs every five (5) years and as necessary.

These guidelines provide nurse-midwifery programs with specific preparation information for the approval visit. The purpose of the visit is to do an in-depth on site evaluation of the program to assess conformance with the Board's rules and regulations. The visits are made by the Nursing Education Consultants.

SCHEDULING OF VISITS

The Board maintains a master calendar for approval visits and every effort is made to schedule the visit on mutually acceptable dates. The program will be contacted during the preceding academic year before a visit by a Nursing Education Consultant who will arrange the specific dates with the program director.

PREPARATION FOR THE VISIT

The program director will receive the following materials:

- Nurse-Midwifery Program Guidelines for Approval
- Approval Criteria and Guidelines for Self-Study of a Nurse-Midwifery Program.
- Nurse-Midwifery Program Data General Information
- Nurse-Midwifery Program Evaluation Survey Part IV -- Appendices
- Report of Nurse-Midwifery Program Faculty
- Nurse-Midwifery Program Total Curriculum Plan
- Nurse-Midwifery Program Curriculum Content
- Report on Practice Sites Nurse-Midwifery Program

- Application for Nurse-Midwifery Certification
- Criteria for Furnishing Number Utilization by Certified Nurse-Midwives
- Instructions for Applying for a Nurse-Midwife Furnishing Number
- Article 7. Standardized Procedure Guidelines
- Post Approval Visit Schedule Content of Progress Report(s)
- Approval Process Questionnaire

REPORTS

The "BRN Criteria and Guidelines for Approval of a Nurse-Midwifery Program" specifies the criteria for nurse-midwifery programs and guidelines for demonstrating conformance with the criteria. The program should utilize this document in completing the self-study report.

- Prepare four (3) copies of the self-evaluation report as described above.
- Two (2) copies of the school and/or program catalogue or brochure.
- Two (2) complete sets of course descriptions, outlines, and syllabi.

The self study report should be typed, paginated and indexed with appendices to support the narrative.

The self study report may be bound or placed in a loose leaf binder.

No less than eight (8) weeks before the visit, submit the above documentation to the Nursing Education Consultant assigned to your program at the address below:

Board of Registered Nursing
P.O. Box 944210
Sacramento, CA 94244-2100

VISIT SCHEDULE

Approximately six (6) to eight (8) weeks before the visit, the consultant will send the program a letter confirming the visit dates, specifying the activities which should be scheduled during the visit, and requesting that a tentative schedule for the approval visit be submitted two (2) weeks before the visit.